CRISIS CLINIC
***POSITION OPENING***
Utilization Review Clinician
Full Time
Clinical

QUALIFICATIONS AND EXPERIENCE NEEDED:
- Masters degree in social sciences or psychiatric nursing and two years supervised experience working with chronically and acutely mentally ill.
- Strong clinical assessment skills.
- Knowledge of the King County public mental health system.
- Experience with inpatient psychiatric utilization review or management (preferred).
- Strong data entry skills and excellent written/oral communication.
- High attention to detail and thorough follow-through.
- Must possess strong computer skills
- Child Mental Health Specialist per Washington Administrative Code 388-865-0238 (preferred).

JOB SUMMARY: This staff person manages inpatient hospital stays, ensuring proper and timely dissemination of documentation. The Care Coordinator also collaborates with inpatient treatment facilities to ensure appropriate use of resources and quality of care. This includes determining authorization or denial of length-of-stay extensions based on medical necessity, aiding with retrospective reviews and appeals of denials and coordinating with King County Mental Health Division as needed. The Care Coordinator also ensures quality assurance (QA) for hospital authorization screenings.

The Care Coordinator will be cross trained and fully capable of performing the duties of Hospital Authorization Inpatient Authorizer (IP Authorizer). This includes answering the Hospital Authorization Line, screening for referral eligibility, performing needs assessments for possible less restrictive alternatives to hospitalization, assessing medical necessity eligibility and making authorization determinations with input from a psychiatrist where appropriate.

POSITION REPORTS TO: Hospital Authorization Manager

SALARY: $24.00/hour

TO APPLY: Send cover letter and resume to kkesselhanna@crisisclinic.org

POSITION CLOSES: On-going

Crisis Clinic is an Equal Opportunity Employer. We value having employees whose skills, experience and background reflect the diverse populations we serve.